

Application for Teaching Position
 Concord College of Sino-Canada (Beijing and Shenzhen)
 International School of Sino-Canada (Shenzhen)
 Canadian International School (Beijing)
 Anhui Concord College of Sino-Canada (Wuhu)

Personal Data (Please Print)

Applicant's Name in Full	Birthdate:
Date of Application	Nationality:

Current Address		City
Province	Postal Code	Telephone No.

Permanent Address		City
Province	Postal Code	Telephone No.
Fax No.	E-Mail Address	

Educational Record (Please Print)

	Name and Location of School	Date of Graduation	Degree	Major	Minor
High School					
University (Undergraduate)					
University (Graduate)					
Other areas of Training and/or certification					

Do you plan to travel?

Accompanied (i.e. spouse) – *Please submit separate application for teaching position forms for accompanying persons*

Unaccompanied?

Teaching Experience

Please start with last position and work to position last held

Total Years:

From Year - To	School District	Subjects & Grade	School District Address

Preferred Teaching Position - (Please indicate 1 st , 2 nd , 3 rd & 4 th choice) Highlight your choice by making it BOLD :	Kindergarten	Grades 1-6	Grades 7-9	Grades 10-12
	Preferred Subject Areas - 1 st choice:	2 nd choice:	3 rd choice:	

Special Areas

Check any special training or experience you had in the following areas:

	Art	Career & Technology Studies	Highlight your choice by making it BOLD :	
	Bilingual	Agriculture	Electro-Technologies	Forestry
	Counseling	Career Transitions	Energy & Mines	Information Processing
	Dramatics	Communications Technology	Enterprise & Innovation	Legal Studies
	French	Community Health	Fabrication Studies	Management & Marketing
	Music	Construction Technologies	Fashion Studies	Mechanics
	Religious Education	Cosmetology	Financial Management	Tourism Studies
	Physical Education	Design Studies	Foods	Wildlife
	Special Education			

Other: The above areas may not contain items that reflect your special skills or interests. Feel free to use the space below.

Type Here

(describe those checked)

Type Here

Other interests, Activities or Experiences:

Type Here

School where you are currently/most recently employed

School Name _____

Address _____ Postal Code _____

Telephone _____ Fax _____

Email _____

Principal Name _____ School District _____

Most recent teaching assignment [grade level(s) and subject(s)]

Preferred Location/Assignment

Indicate destination(s) for which you are applying in order of preference (1, 2, 3, 4 or 5)

- Canadian International School of Beijing
- International School of Sino-Canada-Shenzhen
- Beijing Concord College of Sino-Canada
- Shenzhen Concord College of Sino-Canada
- Anhui Concord College of Sino-Canada

Would you consider another school if no availability is found in your first choice destination?

- Yes No

Preferred teaching assignment (indicate preference by rank order – 1, 2, 3, or 4)

International School of Sino-Canada (Beijing/Shenzhen) (Grades K-10)	Beijing Concord College of Sino-Canada (Grades 10-12)	Shenzhen Concord College of Sino-Canada (Grades 10-12)	Anhui Concord College of Sino-Canada (Grades 10-12)
Preferred Grade:	Preferred Grade:	Preferred Grade:	Preferred Grade:
Specialty:	Elective Courses	Elective Courses	Elective Courses

Have you taught internationally previously? Yes No

Location _____

Have you previously applied for to teach at CCSC or ISSC? Yes No

Insurance

Will your existing medical insurance cover your teaching in China? Yes No

Disabilities

Do you have any medical or physical disabilities (i.e. – asthma, poor hearing, etc.)?

Yes No

Social or service clubs

Do you belong to any social/service clubs or organizations? Yes No

Details:

Recreational Interests

Describe any special interests that you or members of your family may have in recreational activities.

Relatives and friends

Do you have any relatives or friends living in China? Yes No

Restrictions

Are you aware of any medical or legal reason why the above information would fail to satisfy any immigration requirements? Yes No

If yes, provide details (i.e. citizenship complications, a conviction for a criminal offense, health issues, etc.)

Your Passport Expiry Date: _____

Notification in Case of Emergency

Name of person(s) and their relationship to you, to be notified in case of an emergency:

Address: _____

Telephone number (home) _____ (work) _____

References (Teaching Related)

Referees should be able to comment on your personal attributes, including sensitivity to other cultures, your teaching abilities, and how you relate to young people. Complete all categories with current info.

Name	Title/Position	Phone Number	Email

Application Package should also include:

- Letter of introduction stating why you are interested in teaching at Concord College of Sino-Canada or International School of Sino-Canada.
- Copy of Resume
- Copies of Diplomas (BA, B'Ed, MA) Teaching license, Police record check (include "vulnerable sector"), Valid passport copy

All Originals will be required at time of interview.

**Note: AEI Inc. wishes to thank you for your interest in teaching in China.
However, only those selected for an interview will be contacted.**

All selected teachers must submit a criminal record check.

All teachers recruited by AEI Inc. will sign contracts with AKD International Inc., the Concord College of Sino-Canada parent organization.

Please send all documents as an attachment by email to:

**Marlene Robertson
Marlene.robertson@gnb.ca**

**Atlantic Education International Inc.
1077 St. George Blvd. Suite 110
Moncton, NB E1E 4C9**

**Telephone: 506-856-3046
Fax: 506-856-2899**